

# MCC Online

## How to enter a team:-

After entering the programme detail, the entrant will be presented with the following screen

The screenshot shows the MCC Online registration interface. At the top, there is a header for 'The Motor Cycling Club - 100 Years of Motorsport' with navigation links: Home, About the MCC, Go Trialling with the MCC, MCC Events Archive, and Members. Below the header, it says 'Register or Login' and 'simonwoodall@actc.org.uk logged in. Welcome Logout'. A breadcrumb trail includes 'Name and Address', 'Vehicle', 'Car', 'Passenger', 'Insurance', 'Programme Details', 'Contact Details', and 'Teams'. The main content area asks 'Is Entrant entering as a Team Member?' with radio buttons for 'Yes' and 'No'. At the bottom, there are 'Previous' and 'Finish' buttons.

Click YES and the screen will change

This screenshot shows the next step in the registration process. The header and breadcrumb trail are identical to the previous screen. The question 'Is Entrant entering as a Team Member?' now has the 'Yes' radio button selected. Below this, the text 'Select a team or start a new one' is followed by three radio button options: 'Join a Team', 'Start a New Team', and 'Skip Team Entry'. The 'Finish' button is now active. 'Previous' and 'Finish' buttons are at the bottom.

If you are the Team Captain, click "Start a New Team" Please note that the one responsibility that the Team Captain has, is that they have to pay. If you are not the Team Captain, go to Page 2 of this article  
The screen will change

This screenshot shows the 'Start a New Team' step. The 'Start a New Team' radio button is selected. Below the selection options, there is a text input field labeled 'New Team Name' and a 'Create' button. The 'Finish' button remains active. 'Previous' and 'Finish' buttons are at the bottom.

Enter the name of your team in the box and click "Create".

A message will then appear below the Team Name box to confirm that the team has been created, and the Finish button will no longer be greyed out. Click it. If the team name already exists, a message will say so. Click "Skip Team Entry" and complete your entry. Contact your friends to find out what's going on.

If you are not the Team Captain and wish to join an existing team, click Join a Team.

The Motor Cycling Club - 100 Years of Motorsport

Home About the MCC Go Trialling with the MCC MCC Events Archive Members

Register or Login  
simonwoodall@actc.org.uk logged in. Welcome Logout

Name and Address Vehicle Car Passenger Insurance Programme Details Contact Details **Teams** Submit Entry

Is Entrant entering as a Team Member?  Yes  No

Select a team or start a new one

Join a Team  
 Start a New Team  
 Skip Team Entry

Existing Teams  
Select from Teams already entered

Team Name  
Join

Previous Finish

Click on the down arrow next to “Select From teams already entered”, and click on “your” team. This name will now appear in the Team Name box and the members of the team will be listed thus:--

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Register or Login  
simonwoodall@actc.org.uk logged in. Welcome Logout

Name and Address Vehicle Car Passenger Insurance Programme Details Contact Details **Teams** Submit Entry

Is Entrant entering as a Team Member?  Yes  No

Select a team or start a new one

Join a Team  
 Start a New Team  
 Skip Team Entry

Existing Teams  
Crafty Buggies

Team Name  
Crafty Buggies Join

**Team Captain Member 2 Member 3**  
Simon Woodall

Previous Finish

Click join to be added to the team membership.

### IF YOUR TEAM IS NOT LISTED

Firstly, click the button marked Skip team Entry. This will take you back the beginning of the team entry function. You can then compete you entry without the team connection. Secondly, you should get on the phone to the person you have presumed to be team captain and ensure that they plan to enter both the event and the team. You would be surprised just how many teams are entered on paper to include people who do not enter the event! Get them to let you know when they have set up your team.

When then have done so, go back into the system and enter the event again. You will be asked to accept the declaration, and to confirm that you address is correct. You will the be presented with the next screen with you detail already entered, and the question “Entrant has an entry for this event – Are you updating the entry?” Click YES.

Unlike the presentation when you first entered the event, the next screen now has a row of tabs along the top



## The Motor Cycling Club - 100 Years of Motorsport



Home    About the MCC    Go Trialling with the MCC    MCC Events Archive    Members

Register or Login  
simonwoodall@actc.org.uk logged in. Welcome Logout

Name and Address    **Vehicle**    Car    Passenger    Insurance    Programme Details    Contact Details    **Teams**    Submit Entry

|  |  |  |  |
|--|--|--|--|
| Entrant<br><input type="text" value="Simon Woodall"/>  | Vehicle<br><input type="text" value="VW Buggy"/>               | Registration<br><input type="text" value="DHA11K"/>                          | Class<br><input type="text" value="8"/>                            |
| CC<br><input type="text" value="2466"/>  | Year of Manufacture<br><input type="text" value="1960"/>       | No. of Cylinders<br><input type="text" value="4"/>                           |  |
| Home Phone No.<br><input type="text" value="01584 881348"/>                                  | Daytime Phone No.<br><input type="text" value="01584 881348"/> | Mobile expecting to use on Event<br><input type="text" value="07941447830"/> |  |
| Make, Size & Name of Front Tyre(s)<br><input type="text" value="Vredestein Sprint+ 165x15"/> |  |  | <input checked="" type="radio"/> New <input type="radio"/> Remould |
| Make, Size & Name of Rear Tyre(s)<br><input type="text" value="Westlake H110 185x15"/>       |  |  | <input checked="" type="radio"/> New <input type="radio"/> Remould |
| Does the engine have forced induction, i.e., Supercharging or Turbocharging?                 |  |  | <input type="radio"/> Yes <input checked="" type="radio"/> No      |
| <input type="button" value="Previous"/> <input type="button" value="Next"/>                  |  |  |  |

Click the Teams tab

This will jump you directly to the screen described at the start of this article and you can have another go.